Logging Into Echo360 Online Portal

Echo360 is a Cloud Platform where you can record in a classroom, or from home, or upload videos for storage and viewing Online.

All CSU faculty should have an account created, and starting Fall of 2020, all Echo360 Enabled Classroom schedules have been automatically scheduled to record all classes all day.

Start with logging into your account Online:

1. Log into your **Echo360 Account**:
   
   a. [Echo360 Link]

   b. Enter email: `Firstname.Lastname@colostate.edu`

   c. [Login]

2. **Library**: This is the main page for your videos and courses. The **Library** tab on the top far left shows all videos that are recorded and uploaded to your account.
You can sort videos by Date Created, Name, Course, Owner, or Type. When sorting by the Date Created, the **Down Arrow** sorts the most recent videos first.

3. **Courses**: For those teaching in classrooms, the Courses tab will show all your courses and sections.

4. Open your **Course** to see the individual videos referred to as Classes. One **class** = one **video**.
5. How to View your Videos:

a. From the **Library** tab
Hover over bottom right corner, then tap the **three dots (Ellipses)** in blue box

Hover over and tap **View** to watch a video.

b. From the **Course** tab
Hover over the green video icon and tap once to open the video’s menu box.
Hover and tap View to open the video for playback.