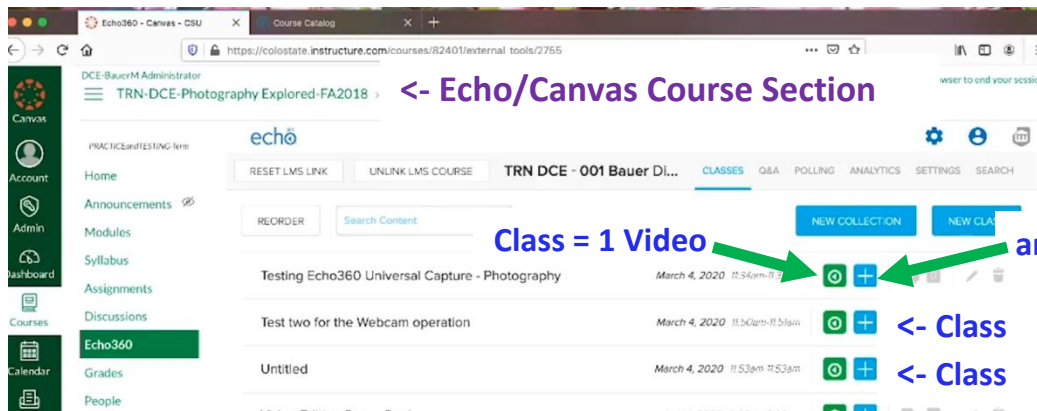
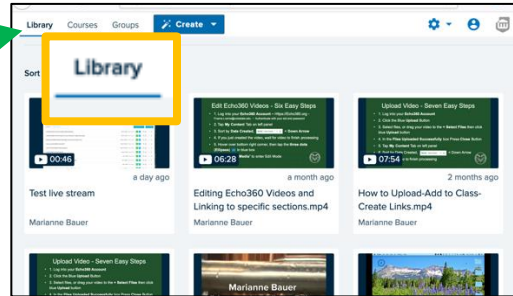



# Assign Videos in your Echo360 Library to an Echo360 Course Section (Add Video/Presentation as a Class)

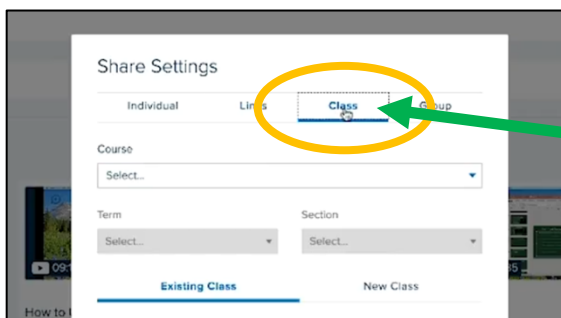
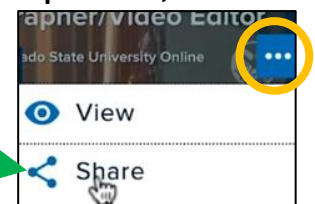
**Class = One Video and/or One Presentation**

When using Echo360 Universal Capture, if you forget to designate a course or section, or if you upload a video, they go directly into your **Echo360 Library**.

You can assign/share your video to a specific **Echo Course Section** as a **Class** in your Course, for better course management.



1. To assign a video as a Class, when processing completes, hover over video thumbnail and click on the **ellipsis (three dots)** , and select the **Share** option.



2. Tap the **Class** tab (Class = one video).

3. Tap **New Class** Tab and Select: **Course, Term, Section.**

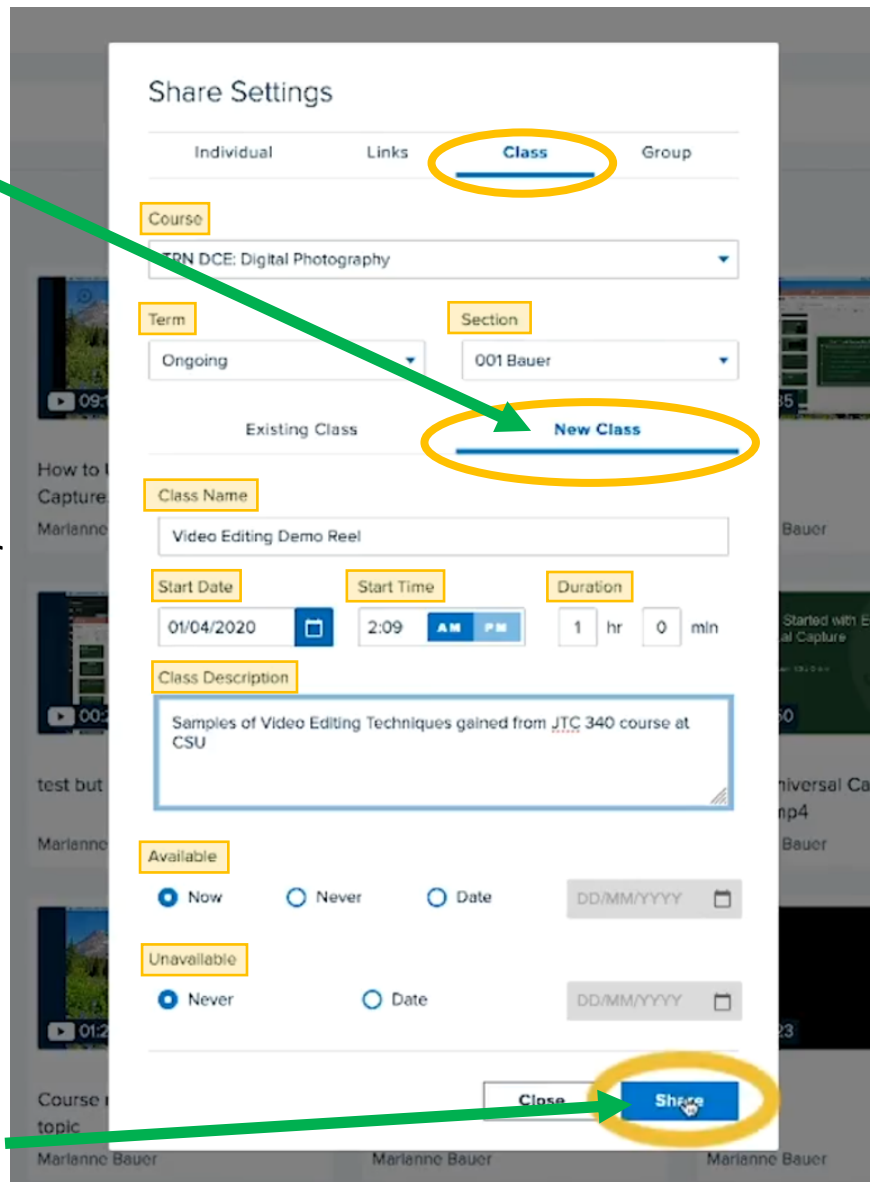
(This is a new video not a replacement video, so **New Class.**)

4. Enter: **Class Name**, or Video Name, **Start Date Start Time, Duration**

5. Type a **Class (Video) Description** (Optional)

6. Check **Available** and **Unavailable** Settings

7. Important: Tap **Share** button to save.



8. The Video now appears in your Echo360 Course Section. If you Linked Echo to Canvas this is how it looks In Canvas.

